



**GALESBURG-CHARLESTON MEMORIAL DISTRICT LIBRARY
BOARD OF TRUSTEES SPECIAL MEETING MINUTES**

March 13, 2024 – In-person

Board members present: Linda Behnke, Sara Hough, Bobbi Nigg

Board members absent: Scott Klien, Kimber Shaffer

Staff and guests present: Director Helena Hayes

I. CALL TO ORDER / ROLL CALL

Meeting called to order at 3:42 p.m. by Treasurer Behnke

II. APPROVAL OF AGENDA

Motion: Ms. Behnke moved to approve the agenda as presented

Support: Supported by Ms. Hough

Vote/Result: Motion carried

III. PUBLIC COMMENTS / CORRESPONDENCE

IV. NEW BUSINESS

a) Proposal to apply for Michigan Township Participating Plan (“Par Plan”) Grant

- i. Director Hayes presented quotes for a project to replace the exterior entrance (porch) lights, which includes the lights and the soffit (2 quotes).
- ii. Director Hayes then presented a draft resolution proposing application for a Par Plan grant to cover the cost of the project, based on the lower of the two quotes for soffit replacement.
- iii. Ms. Behnke moved to offer the resolution, with Ms. Hough supporting.
- iv. Upon a roll call vote of members present, the motion passed unanimously.
- v. Director Hayes will finalize the resolution reflecting the above vote. If she is unable to contact President Klien, Ms. Behnke will sign so Director Hayes can submit the resolution with the grant application.

V. ADJOURNMENT Meeting adjourned at 3:48 by Ms. Behnke